An Roinn Oideachais

Department of Education

Ag Tacú le Soláthar Sábháilte na Scolaíochta

Supporting the Safe Provision of Schooling

Ainm na scoile / School name	Naomh Mhuire N S
Seoladh na scoile / School address	Walsh Island Geashill Co Offaly
Uimhir rolla / Roll number	17616K

Dáta na Cuairte: 25-11-2020

Date of Visit: 25-11-2020

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WHAT IS A SUPPORTING THE SAFE PROVISION OF SCHOOLING (SSPS) REPORT?

The safe and sustainable provision of schooling in the context of the current public health pandemic is an important national priority. Ensuring that schools are safe learning and working environments for all is vital and the detailed guidance issued by the Department of Education to all schools and settings is designed to support the ongoing provision of schooling. The guidance provides key messages to minimise the risk of COVID–19 for staff, learners, families and the wider community while recognising the importance of the safe and sustainable provision of schooling for the health and wellbeing of students and of society as a whole.

The Inspectorate carries out a programme of SSPS visits to schools and centres for education in order to provide an assurance to the public that the Department's guidelines are being implemented and to support schools in implementing them.

An SSPS report is a report that is published following an SSPS visit.

WHAT HAPPENS DURING A SUPPORTING THE SAFE PROVISION OF SCHOOLING VISIT?

During a SSPS visit, inspectors engage with:

- Principal
- Lead Worker Representative(s)
- Selection of staff members

Inspectors review:

- COVID-19 Policy Statement
- School's risk assessment to see that Covid-19 is added as a risk
- School's contact log/arrangements for signing in and out

Inspectors observe:

- Physical distancing arrangements
- COVID-19 signage
- Sanitising units
- Isolation area

Inspectors also conduct level 1 Child Protection Checks

HOW TO READ THIS REPORT

The checks conducted during this inspection are based on the COVID – 19 Response Plans for the safe and sustainable reopening of schools. These plans can be accessed here:

Covid-19 Response Plan for Safe Re-opening of Primary Schools

Covid-19 Response Plan for Safe Re-opening of Post-primary Schools

The response plans are, in turn, aligned with advice and regulations set out by the Health and Safety Authority for all workplaces.

The checks are grouped into four main areas:

1. Planning
2. Appointment of a Lead Worker Representative (LWR)
3. Provision of staff training
4. Implementation of control measures

Each main area has a number of checks; these are the specific actions that a school should take in relation to the each area.

When the inspector determines that the school has not fully implemented one of the checks, the report provides some additional comment on the check. It also advises on actions that the school should take in order to fully implement the guidance provided.

The report also indicates whether or not the school met the requirements in relation to the three child protection checks conducted during the visit.

A *Guide Supporting the Safe Provision of Schooling (SSPS)* is published on the website of the Department of Education and can be accessed here. This Guide details how SSPS visits are carried out and also provides the full framework used by inspectors during the visits.

The board of management was given an opportunity to comment in writing on the findings and recommendations of the report; a response was not received from the board.

CHILD PROTECTION

During the visit, the following checks in relation to the school's child protection procedures were conducted:

1. The name of the DLP and the Child Safeguarding Statement are prominently displayed near the main entrance to the school.
2. The Child Safeguarding Statement has been ratified by the board and includes an annual review and a risk assessment.
3. All teachers visited reported that they have read the Child Safeguarding Statement and that they are aware of their responsibilities as mandated persons.

The school met the requirements **in relation to each of the checks above.**

AREA 1: PLANNING		
1.	**The school had a COVID-19 policy in place prior to the reopening of schools for the 2020/21 school year**	**Yes**
1 a	*The school has a COVID-19 policy in place for the 2020/21 school year*	*Yes*
1b	*The policy contains all material contained in Appendix 1 of Department's guidance*	*Yes*
1c	*There is evidence that the policy was shared with staff, students and parents*	*Yes*
2	**The school has updated their health and safety risk assessment to identify the hazards and outlining the relevant control measures associated with COVID-19**	**Yes**
2a	*The school's risk assessment includes COVID-19 as a risk and identifies associated control measures*	*Yes*

AREA 2: APPOINTMENT OF A LEAD WORKER REPRESENTATIVE		
3.	**The school has appointed a Lead Worker Representative**	**Yes**
3a	*The name of LWR(s) is available*	*Yes*
3b	*A discussion with LWR(s) shows that he/she is aware of the role and responsibilities of a LWR as outlined in Appendix 8 of the Department's guidance*	*Yes*
3c	*The LWR(s) confirms that he/she has completed training for LWRs*	*Yes*

AREA 3: PROVISION FOR STAFF TRAINING		
4.	**The school has ensured that staff have reviewed the training materials provided by the Department of Education**	**Yes**
4a	*The members of school staff that were spoken to during the visit confirm that they have completed relevant training*	*Yes*
5.	**All staff have completed the Return to Work (RTW) form**	**Yes**
5a	*The principal confirmed that all staff have completed a RTW form*	*Yes*
5b	*The members of school staff that were spoken to during the visit confirmed that they completed a RTW form*	*Yes*

AREA 4: CONTROL MEASURES		
6.	**The school has procedures in place for dealing with a suspected case of COVID 19 in line with the Department's guidelines**	**Yes**
6a	*The school principal and the LWR are aware of the procedures for dealing with a suspected case*	*Yes*
6b	*An isolation area is ready*	*Yes*
6c	*Contact telephone numbers for parents available*	*Yes*
6d	*The school has a supply of PPE available*	*Yes*

7	**The school has displayed posters and other signage to prevent introduction and spread of COVID-19**	**Yes**
7a	*There is visual evidence of posters and signage throughout the school*	*Yes*
8.	**The school has made changes to the school and classroom layout to support physical distancing and to facilitate ongoing cleaning of the school**	**Yes**
8a	*There is visual evidence of reconfigured classrooms*	*Yes*
8b	*A sanitising station is available at the main entrance to the school*	*Yes*
8c	*Sanitising stations are available at regular intervals throughout the school*	*Yes*
8d	*In post-primary schools, teachers, staff and students wear face coverings in line with current DE guidance/requirements*	*N/A*
8 e	*The school has measures in place to decrease interaction and increase physical distancing outside of classrooms*	*Yes*
8 f.	*Arrangements are in place to facilitate physical distancing in the staff room*	*Yes*
9	**The school has made necessary arrangements to limit access to the school to necessary visitors and maintain records of contacts to the school**	**Yes**
9a	*A contact log is maintained for visitors*	*Yes*
10	**The school principal confirmed that enhanced cleaning arrangements that reflect the Department's guidance are in place**	**Yes**

CHILD PROTECTION DATA		
1.	The name of the DLP and the child safeguarding statement are prominently displayed near the main door of the school / in the reception area	Yes
2.	The school's child safeguarding statement has been ratified by the board and includes an annual review and a risk assessment	Yes
3.	All teachers visited reported that they have read the school's child safeguarding statement and that they are aware of their responsibilities as a mandated person	Yes

CAD É TUAIRISC UM THACÚ LE SOLÁTHAR SÁBHÁILTE NA SCOLAÍOCHTA (TSSS)?

Tá soláthar sábháilte agus inbhuanaithe na scolaíochta mar thosaíocht náisiúnta tar éis tréimhse fhada dúnta ar chúiseanna sláinte poiblí. Tá sé ríthábhachtach go ndeimhnítear gur timpeallachtaí sábháilte foghlama agus oibre iad na scoileanna don uile dhuine agus tá sé i gceist go dtacóidh an treoir mhionsonraithe atá eisithe ag an Roinn Oideachais chuig gach scoil agus suíomh le soláthar leanúnach na scolaíochta. Soláthraíonn an treoir príomhtheachtaireachtaí chun baol COVID-19 a íoslaghdú don fhoireann, d'fhoghlaimeoirí, do theaghlaigh agus don phobal i gcoitinne agus aitheantas tugtha ag an am céanna don tábhacht a bhaineann le soláthar scolaíochta sábháilte agus inbhuanaithe do shláinte agus d'fholláine na ndaltaí agus na sochaí go hiomlán.

Tá clár cuairteanna TSSS ar scoileanna agus ar lárionaid oideachais á dhéanamh ag an gCigireacht chun dearbhú don phobal go bhfuil na treoirlínte seo á gcur i bhfeidhm agus chun tacú le scoileanna agus na treoirlínte atá eisithe ag an Roinn á fheidhmiú acu.

Is éard atá i dtuairisc TSSS ná tuairisc a fhoilsítear mar thoradh ar chuairt TSSS.

CAD A THARLAÍONN LE LINN CUAIRTE UM SHOLÁTHAR SLÁN NA SCOLAÍOCHTA?

Le linn cuairte TSSS, bíonn cigirí i dteagmháil le:
- Príomhoide na scoile
- Príomhionadaí(ithe) na nOibrithe
- Roinnt ball foirne

Déanann cigirí athbhreithniú ar:
- An Ráiteas Polasaí COVID-19
- Measúnú riosca na scoile le féachaint go bhfuil Covid-19 san áireamh mar riosca
- Loga teagmhála/ socruithe na scoile maidir le síniú isteach agus amach

Déanann cigireachtaí breathnóireacht ar
- Na socruithe maidir le scaradh fisiciúil
- Comharthaíocht COVID-19
- Na haonaid díghalraithe
- An limistéar aonraithe

Déanann cigirí seiceálacha um Chosaint Leanaí leibhéal 1 freisin

CONAS AN TUAIRISC SEO A LÉAMH

Tá na seiceálacha a dhéantar le linn na cigireachta bunaithe ar an bPlean Freagartha COVID – 19 le haghaidh athoscailt shábháilte agus inbhuanaithe scoileanna. Is féidir an treoir a rochtain anseo:

Plean Freagartha Covid-19 le haghaidh Athoscailt Shábháilte Bhunscoileanna

Plean Freagartha Covid-19 le haghaidh Athoscailt Shábháilte Iar-Bhunscoileanna

Tá Creat na seiceálacha do na cuairteanna monatóireachta bunaithe ar Phlean Freagartha Covid-19 na Roinne um Athoscailt Shábháilte agus Inbhuanaithe Scoileanna. Tá an plean freagartha sin ailínithe,

ina dhiaidh sin, le comhairle agus rialacháin atá leagtha amach ag an Údarás Sláinte agus Sábháilteachta do gach ionad oibre.

Tá ceithre phríomhréimse ag baint leis an seiceálacha thuas:

1. Pleanáil
2. Príomhionadaí na nOibrithe (PIO) a cheapadh
3. Oiliúint foirne a sholáthar
4. Bearta smachta a chur i bhfeidhm

Tá roinnt seiceálacha i gceist le gach príomhréimse; is iad sin na bearta ar leith ba chóir do scoil a fheidhmiú maidir le gach réimse.

Nuair a chinneann an cigire nach bhfuil ceann de na seiceálacha curtha i bhfeidhm go hiomlán ag an scoil, bíonn tráchtaireacht bhreise ar an seiceáil sin sa tuairisc. Moltar freisin bearta ba cheart don scoil a ghlacadh chun an treoir atá curtha ar fáil a chur i bhfeidhm go hiomlán.

Léirítear sa tuairisc freisin ar chomhlíon an scoil na riachtanais maidir leis na trí sheiceáil um chosaint leanaí a rinneadh le linn na cuairte.

Tá *Treoir um Thacú le Soláthar Sábháilte na Scolaíochta (TSSS)* foilsithe ar láithreán gréasáin na Roinne Oideachais agus is féidir é a rochtain anseo. Tá mionsonraí sa Treoir ar an tslí ina dtugtar faoi chuairteanna TSSS agus tá fáil ann freisin ar an gcreat iomlán a bhíonn in úsáid cigirí le linn na gcuairteanna.

CAOMHNÚ LEANAÍ

Le linn na meastóireachta, rinneadh seiceáil mar a leanas ar nósanna imeachta na scoile maidir le caomhnú leanaí:

1. Tá ainm an teagmhálaí ainmnithe agus an ráiteas slánchumhdaithe leanaí ar taispeáint go feiceálach gar do phríomhdhoras na scoile / sa limistéar fáiltithe.
2. Tá ráiteas slánchumhdaithe leanaí na scoile faofa ag an mbord agus áirítear ann athbhreithniú bliantúil agus measúnú riosca.
3. Tá sé dearbhaithe ag gach múinteoir ar tugadh cuairt orthu go bhfuil ráiteas slánchumhdaithe leanaí na scoile léite acu agus go bhfuil siad eolach ar a bhfreagrachtaí mar dhuine faoi shainordú.

Bhí cleachtas na scoile ag teacht lena n-éilítear faoi gach ceann de na seiceálacha thuas.

RÉIMSE 1: PLEANÁIL		
1.	**Bhí beartas COVID-19 ag an scoil sular athosclaíodh scoileanna don scoilbhliain 2020/21**	**Tá**
1a	*Tá beartas COVID-19 ag an scoil don scoilbhliain 2020/21*	*Tá*
1b	*Tá an polasaí de réir Aguisín 1 de Threoir na Roinne*	*Tá*
1c	*Tá fianaise ann go ndearnadh an polasaí a chomhroinnt le baill foirne, le daltaí agus le tuismitheoirí*	*Tá*
2	**Rinne an scoil a measúnú riosca sláinte agus sábháilteachta a nuashonrú chun na rioscaí a aithint agus chun na bearta rialaithe ábhartha a bhaineann le COVID-19 a leagan amach**	**Tá**
2a	*Cuirtear Covid-19 san áireamh i measúnú riosca na scoile agus luaitear ann na beartais smachtaithe chun freastal air sin.*	*Tá*

RÉIMSE 2: CEAPACHÁN PRÍOMHIONADAÍ OIBRITHE		
3.	**Tá Príomhionadaí Oibrithe ceaptha ag an scoil**	**Tá**
3a	*Tá ainm an PIO ar fáil*	*Tá*
3b	*Is léir ón bplé leis an PIO go bhfuil sé/sí eolach ar na róil agus na freagrachtaí atá ar an PIO de réir Aguisín 8 de Threoir na Roinne.*	*Tá*
3c	*Deimhníonn an PIO go bhfuil an oiliúint le haghaidh PIOnna déanta aige/aici*	*Tá*

RÉIMSE 3: SOLÁTHAR LE hAGHAIDH OILIÚINT FOIRNE		
4.	**Tá sé deimhnithe ag an scoil go ndearna an fhoireann athbhreithniú ar na hábhair oiliúna a chuir an Roinn Oideachais ar fáil**	**Tá**
4a	*Tá sé deimhnithe ag na baill foirne scoile ar labhraíodh leo le linn na cuairte go bhfuil oiliúint ábhartha curtha i gcrích acu*	*Tá*
5.	**Tá an Fhoirm um Fhilleadh ar Obair (FFO) comhlánaithe ag gach ball foirne**	**Tá**
5a	*Dhearbhaigh an príomhoide go bhfuil foirm FFO comhlánaithe ag gach ball den fhoireann.*	*Tá*
5b	*Dhearbhaigh na baill foirne ar labhraíodh leo le linn na cuairte go raibh an fhoirm FFO comhlánaithe acu.*	*Tá*

RÉIMSE 4: BEARTA RIALAITHE		
6.	**Tá nósanna imeachta i bhfeidhm ag an scoil chun déileáil le cás amhrasta de COVID 19 de réir threoirlínte na Roinne**	**Tá**
6a	*Tá príomhoide na scoile agus an PIO ar an eolas faoi na nósanna imeachta chun déileáil le cás amhrasta*	*Tá*
6b	*Tá limistéar aonaraithe réidh*	*Tá*
6c	*Tá uimhreacha gutháin do thuismitheoirí ar fáil*	*Tá*

6d	*Tá soláthar TCP ar fáil ag an scoil*	*Tá*
7	**Tá póstaeir agus comharthaíocht eile curtha ar taispeáint ag an scoil chun tabhairt isteach agus leathadh COVID-19 a chosc**	**Tá**
7a	*Tá postaeir agus comharthaíocht ábharach le feiceáil ar fud na scoile*	*Tá*
8.	**Tá na hathruithe a bhfuil gá leo déanta ag an scoil ar leagan amach na scoile nó an tseomra ranga de réir mar is gá chun tacú le seomraí ranga a athdhearadh chun tacú le scaradh fisiceach agus chun glanadh leanúnach na scoile a éascú.**	**Tá**
8a	*Ta fianaise físe ann go ndearnadh leagan amach seomra/seomraí ranga a athchumrú*	*Tá*
8b	*Tá stáisiún sláintíochta ar fáil ag príomhbhealach isteach chun na scoile*	*Tá*
8c	*Tá stáisiúin sláintíochta ar fáil go rialta ar fud na scoile*	*Tá*
8d	*Sna hiar-bhunscoileanna, caitheann múinteoirí, baill foirne agus scoláirí clúdaigh aghaidhe de réir threoirlínte/riachtanas an R.O.*	*N/A*
8e	*Tá socruithe i bhfeidhm ag an scoil chun idirghníomhú a laghdú agus scaradh fisiciúil a mhéadú lasmuigh de na seromraí ranga.*	*Tá*
8f	*Ta socruithe i bhfeidhm chun scaradh fisiciúil a mhéadú sa seomra foirne.*	*Tá*
9	**Tá na socruithe riachtanacha déanta ag an scoil chun rochtain ar an scoil a theorannú do chuairteoirí riachtanacha agus chun taifid ar theagmhálacha leis an scoil a choinneáil.**	**Tá**
9b	*Coinnítear cuntas teagmhála do chuairteoirí*	*Tá*
10	**Tá sé deimhnithe ag príomhoide na scoile go bhfuil socruithe glantacháin fheabhsaithe de réir threoir na Roinne i bhfeidhm**	**Tá**

NÓSANNA IMEACHTA MAIDIR LE COSAINT LEANAÍ		
1.	Tá ainm an teagmhálaí ainmnithe agus an ráiteas slánchumhdaithe leanaí ar taispeáint go feiceálach gar do phríomhdhoras na scoile / sa limistéar fáiltithe.	Tá
2.	Tá ráiteas slánchumhdaithe leanaí na scoile faofa ag an mbord agus áirítear ann athbhreithniú bliantúil agus measúnú riosca.	Tá
3.	Tá sé dearbhaithe ag gach múinteoir ar tugadh cuairt orthu go bhfuil ráiteas slánchumhdaithe leanaí na scoile léite acu agus go bhfuil siad eolach ar a bhfreagrachtaí mar dhuine faoi shainordú.	Tá

Irish	English
Bainfear úsáid as na seoltaí r-phoist thíos chun cóip den tuairisc a chur chucu siúd atá ainmnithe. Iarrtar ort anois: 1. a chinntiú go bhfuil na daoine ainmnithe fós sna poist chéanna, agus na sonraí a athrú más gá 2. a chinntiú go bhfuil a fhios ag úinéar an tseolta go mbeidh an seoladh in úsáid don fháth seo 3. a chinntiú go bhfuil an seoladh cruinn	The email addresses below will be used to send a copy of the final report to those named. You are now asked to: 1. check that those named are the current holders of these positions and amend where necessary 2. ensure that the owner of the address is aware that the email address is being used for this purpose 3. check that the email addresses are accurate.